

ALLIANZ MICO – LOGISTICS RULES

- A) All stand fitters/exhibitors must pre-register all their vehicles (*trucks, vans, cars*) and staff on the Logistics platform through the Exhibitor Services webshop in order to receive a PASS to enter. Only vehicles showing the QR Entry PASS as Supplier or as Exhibitor/Contractor are allowed to be checked in by MiCo staff upon arrival and have access to the MiCo Congress Areas during the building-up/dismantling days.
- B) If you arrive without any “building-up/dismantling “ access vehicle **PASS**, you can get it at the Logistics Office located close to the Entrance/GATE - ***In order not to waste any time it is recommended to do the pre-registration and print it in advance.***
- C) This access vehicle PASS must ALWAYS be displayed on your windscreen. In some cases, it could be requested to display another “generic” PASS (*for example: only with the name of the Event*) to help to speed up the move-in process at the Entrance/GATE.
- D) Please, check ALWAYS the Logistics web-portal of the exhibitor services reading all Important Information and download the relative Maps and GPS coordinates attached.
- E) It is absolutely forbidden to park vehicles in correspondence to:
- vehicle passageways
 - emergency exits
 - crossings
 - up and down ramps
 - hydrants
- (Allianz MiCo reserves the right to remove any vehicle parked causing obstruction and/or blocking the traffic without notice, charging the relative costs to the owner of the vehicle.***
- F) **Overnight Parking is prohibited** (even in case of failure) within the areas of MiCo and, also, no later than the closing time of the Exhibition Area. **There will be a penalty of € 250,00 + IVA per night or part thereof.**
- G) Please, reach any Entrance/GATE of the MiCo areas driving ALWAYS **on the right of your lane** in order to avoid any traffic congestion.
- H) During “building-up/dismantling” days it is **forbidden** to come to the Entrance/GATE (*as either to park in front of it*) **before the time** scheduled on the Logistic platform of the Exhibitor Services webshop. **Allianz MiCo has no responsibility** for eventual fines issued by the Traffic Local Police for the infringement to the Italian Rules of the Road..
- I) Parking is not permitted. Only unloading/loading of goods operations are allowed for a **maximum of 2 hours**. A penalty of **€ 150,00** will be applied for each additional hour. MiCo Staff controlling traffic on the loading bays will take note of the arrival time of each vehicle to respect this rule.
- J) Please, observe the category of the vehicles allowed to enter (*depending on the typology of the truck/vehicle and arrival date permitted*) specified in the section “Build-up/Break down” of the Exhibitor Services webshop.